



Position Description - Māoriland Charitable Trust

Māoriland Tech Creative Hub (MATCH) Facilitator

REPORTING TO: Kaiwhakahau Hōtaka - Māoriland Programme Manager

TERM OF EMPLOYMENT: July - December Fixed Term Part Time with possibility to extend upon success of programme

DESCRIPTION:

M.A.T.C.H (Māoriland “Ahi” Tech Creative Hub) is a tech-creative learning centre for rangatahi Māori in Ōtaki and the Kāpiti Coast.

The M.A.T.C.H Facilitator will support the MATCH Programme Manager and Kaiwhakahau Hōtaka to deliver M.A.T.C.H workshops alongside the Rangatahi Co-ordinator and Specialist Facilitators. M.A.T.C.H workshops are open to rangatahi aged 12 - 24, the MATCH Facilitator will be the lead facilitator for rangatahi participating in the programme.

The aim of these workshops is for rangatahi to achieve micro-credentials in key creative technological fields.

This is a new position that the chosen candidate will be encouraged to develop and make their own.

REQUIRED SKILLS AND EXPERIENCE

- Fluent in te reo Māori
- Excellent tech literacy and ability to learn new technologies.
- Strong interpersonal skills and ability to work in a demanding environment
- Experience facilitating educational workshops for young people and/or teaching.
- Excellent conflict resolution and interpersonal skills.
- Exceptional organisational skills and a strong work ethic
- Creative, professional, and a great sense of humour
- Passion for rangatahi development

DESIRABLE SKILLS AND EXPERIENCE

- A degree in film and or creative technology or student currently studying towards this field would be ideal for this position.
- Technical skill and experience in creative technologies (Animation, VR, AR, XR, game development)
- First Aid Certificate

KEY RELATIONSHIPS

- Te Tumu Whakarae - Managing Director
- Kaiwhakahau Hōtaka - Programme Manager
- Rangatahi Co-ordinator

- MATCH Facilitator
- Kaiwhakaū Hōtaka Hononga - Projects and Relationships Co-ordinator
- Rangatahi Relationships Co-ordinator

RESPONSIBILITIES

1. Work with the MATCH Programme Manager to plan and coordinate MATCH Workshops
2. Develop personal skill within the given creative technology so as to be able to support rangatahi to learn and achieve within the MATCH Programme.
3. Lead MATCH workshops both individually and alongside specialist facilitators and the Rangatahi Co-ordinator
4. Collaborate with specialist facilitators to grow the work of rangatahi and the MATCH Facilitators own skills.
5. Support rangatahi to achieve and track their progress throughout the MATCH Micro-credentials programme
6. Serve as a positive role model in personal language, appearance and manner
7. Support the MATCH Programme Manager to develop and grow the MATCH programme
8. The MATCH Facilitator must be aware of and adhere to key policies of the Māoriland Charitable Trust and the Vulnerable Children Act 2014.





END PAGE